



Republic of the Philippines
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Bids & Awards Committee

MINUTES OF PRE-BID CONFERENCE

January 16, 2020; 9:30 AM

**SUPPLY & DELIVERY OF ONE (1) UNIT BRAND NEW MOTOR VEHICLE (SUV
 W/AN ENGINE DISPLACEMENT OF 2800CC DIESEL FED)**

Present:

- | | |
|---------------------|---|
| EPHRAIM L. CALOPE | -BAC Chairperson |
| TAMAR B. MEJIA, JR. | -BAC Vice-Chairperson |
| JIMSON A. OLAYBAR | -BAC Member - Goods & Services |
| CHARITO V. RUFIN | -BAC Alternate Member |
| MEIZL M. ANCHETA | -BAC Provisional Member |
| ARTHUR I. CALOPE | -BAC Provisional Member – End-user Representative |

Oher Present:

- | | |
|----------------|--|
| GLENN P. LUZON | -Sales Representative, Toyota Tacloban |
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1.0 Business Matters:

The meeting started at 9:40 in the morning with Mr. Calope, the Chairperson presiding. He welcomed and acknowledged the presence of the attendees. Having established the quorum, He informed the body that the agenda is the Pre-bid Conference is for the Supply & Delivery of One (1) Unit Brand New Motor Vehicle (SUV with an Engine Displacement of 2800cc Diesel Fed). The Approved Budget for the Contract (ABC) of ONE MILLION FOUR HUNDRED THOUSAND PESOS (₱1,400,000.00).

2.0 DISCUSSION:

- Bid Documents - No discussion
- Instruction to Bidders - No discussion
- Bid Data Sheet - No discussion
- General Conditions of the Contract - No discussion
- Special Conditions of the Contract - No discussion
- Technical Specifications: -

Point of Clarification

Mr. Luzon distributed brochures of his product for his presentation. He told the body that for SLSUs budget, he can offer Toyota Innova but not the variance with the white pearl color but the silver metallic. Also, he added that Toyota Innova is no longer classified as SUV but Multi-Purpose Vehicle (MPV).

- Bidding Forms - No discussion

1 **3.0 OTHER DISCUSSIONS:**

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- Since the “Authority to Purchase” issued to SLSU by the DBM is to purchase SUV, Mr. Calope requested the Secretariat to consult the opinion of DBM or GPPB if it is ok to procure MPV instead of the SUV as stipulated in the authority.


- Opening of Bids - January 28, 2020 – 9:30 AM
same venue

- Price of Bidding Documents - ₱1,500.00


4.0 Adjournment

Having no other matters for discussion, the Pre-bid Conference was adjourned at 10:30 in the morning.

Certified true and correct:


MA. DELIA ONG-MANCA
BAC Secretary

Attested:


EPHRAIM L. CALOPE
BAC Chairperson